

ACADEMIC PROGRAM ASSESSMENT PLAN CONCORDIA COLLEGE

INSTRUCTIONS

- *Use these instructions as a brief guide to complete the Academic Program Assessment plan for each semester. At the end of the spring semester the assessment plan will include data from the fall and spring semesters to reflect the academic year.*
- *Each row of the template represents a specific Program Student Learning Outcomes, PSLO, that is being assessed in the program and mapped to at least one ISLO.*
- *Academic Program Assessment Plans should include a minimum of at least three (3) PSLOs to measure within the semester and to evaluate the Institutional Student Learning, ISLO, identified. Two or more benchmarks/courses must be used per semester (more than two is preferable.)*

Program: Identify a primary program for this Academic Program Assessment plan template.

Column 1: Program Student Learning Outcomes, PSLOs

- *Enumerate and write the Program Student Learning Outcome(s) that will support the stated ISLO in Column 2, including any tangible outputs or tasks that will be accomplished.*

Column 2: Institutional Student Learning Outcomes, ISLO

- *Identify an ISLO you expect to be made more effective by the success of the program activity to be implemented and assessed*

Column 3: Assessment

- *Identify appropriate outcome measures that will be used to evaluate the effectiveness of the outcomes entered in Column 1.*
- *Outcome measures should be meaningful and likely to reflect improvement towards the achievement of objectives entered in Column 1.*
- *Where appropriate, multiple methods of measurement should be considered to ensure robust evaluation.*
- *Criteria for determining success are to be provided for each outcome measure.*
- *Each criterion should be attainable and meaningfully represent achievement of an outcome.*
- *Criteria that describe both average outcomes and variability in outcomes will assist in identifying overall effectiveness as well as potential gaps in effectiveness.*

Column 4: Effectiveness Results/Summary of Data

- *Results are clearly summarized for each effectiveness measure and evaluated using its criterion of success indicated in Column 3.*
- *Numeric data is reported in summary form, with frequencies expressed in both raw counts and sample percentages [e.g., 59 of 84 (70%)].*
- *Sample sizes and measures of variability should be provided when reporting averages [e.g., "based upon 134 respondents, the average survey rating was 4.5 with a range of 1.5 to 5.0].*

Column 5: Use of Results/Actions Undertaken

- *Based upon the information provided in Column 4, identify how results were or will be used to improve effectiveness in the future.*
- *Changes to existing programs, policies, procedures, and practices based on data and results may be summarized and documented (i.e., meeting minutes, action plans, approval of changes/revisions to existing materials, etc.).*
- ***Avoid aspirational language** that describe future actions or decisions that you "plan to" or "hope to" accomplish; **content in this column should reflect concrete actions or specific decisions actually taken.***

<p>NOTE THE ROWS ON THE FOLLOWING PAGES OF THIS WORD TEMPLATE WILL EXPAND AS YOU TYPE AND THE COLUMN HEADINGS WILL REPEAT ON SUBSEQUENT PAGE(S)</p>
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For assistance, guidance or questions contact Nereida Quiles-Wasserman, Ed.D., Director of Institutional Research, Assessment, and Compliance; Assistant Professor Nereida.Quiles@Concordia-NY.edu or 914-337-9300 ext. 2134, or cell phone 914-879-9076

ACADEMIC PROGRAM ASSESSMENT PLAN

SEMESTER

PROGRAM:

AUTHOR(S):

ISLOs: 1) COMMUNICATION (S20) Communicate effectively; 2) ETHICS (F20-S21) Employ ethical decision making; 3) ANALYSIS (F21-S22) Analyze and apply knowledge.

1) PROGRAM STUDENT LEARNING OUTCOMES (PSLOs)	2) INSTITUTIONAL STUDENT LEARNING OUTCOMES (ISLOs)	3) COURSE/ ASSESSMENT & CRITERIA (Benchmark)	4) SUMMARY OF ASSESSMENT	5) USE OF RESULTS/ ACTIONS UNDERTAKEN
	<div style="border: 1px solid black; padding: 10px;"> <p>NOTE: WORD TEMPLATES ARE IN THE S DRIVE</p> <ul style="list-style-type: none"> • S:\Assessment-Monitoring Report\ACADEMIC ASSESSMENT TEMPLATES </div>			